

FOREST OF BOWLAND AONB GREEN ACTION PLAN



Policy objective	action	target	responsibility	Completion date	NOTES
1. Save energy					
1.1 reduce our energy use	1.1a turn off lights, screens, chargers and printers when not in use 1.1b only fill the kettle with the water required 1.1c install energy saving light bulbs when replacing with new bulbs Within the AONB: 1.1d encourage businesses (through GTBS), community groups and individuals to reduce energy use	As tenants, keep energy use as low as possible The new base to be highly energy efficient, demonstrating good practice, and keeping energy use and costs as low as possible Aim for 50 GTBS awards by 2011	ALL AONB Officer, within lease negotiations ALL	Ongoing Ongoing	57 businesses now accredited through support from the AONB
1.2 encourage the installation of renewable and low carbon energy	At the new base: 1.2a stipulate renewable or carbon neutral systems to be installed	The new office base to generate as much of its own heat and light as possible	AONB Officer, within lease negotiations	Summer 2012	Planning application submitted Dec 2011 for PV panels

sources	Within the AONB: 1.2b support the installation of micro renewable energy through SDF and other projects	75% of community and village halls, and 25% of businesses to generate renewable energy by 2015	ALL to encourage and seek funds and commitment	Ongoing	to generate electricity for office
2 Travel wisely					
2.1 reduce the AONB Unit's car use	2.1a In order of priority: Walk or cycle Use public transport Car share 2.1b aim to reduce business mileage when planning meetings or site visits 2.1c work from home where possible 2.1d investigate video and teleconferencing	Reduce business mileage by 20% by 2012 Attempt to ensure office move does not increase overall travel miles Produce recommendations	ALL ALL CH	Ongoing	Monitoring of staff travel being carried out since 2009 to reach target
2.2 encourage partners and visitors to reduce the impact of car use on the AONB	2.2a arrange AONB events and walks with access to, and to coincide with timed, public transport wherever possible 2.2b encourage businesses to promote 'car free days out' to visitors by promoting local walks and cycling opportunities, providing bus and train timetables, suggested itineraries etc	30% of AONB events and 20% of walks and activities to be serviced by public transport by 2012 Familiarisation visits and information provided by 2011	ALL HB/CH	Ongoing	Links to public transport made wherever possible when producing walks Several business based walks produced in partnership with the AONB

	2.2c encourage partners and visitors to use public transport via promotion and information links on our website and in all publications (and those of partners) and via familiarisation trips	Reduce tourist traffic	ALL	Ongoing	Through GTBS support, businesses given web support to add public transport links and info to their websites
3 Save our resources					
3.1 Reduce, re use and recycle paper and other materials within the office	<p>3.1a only print documents where necessary, printing double sided and multi page if possible; share large printed documents between users; use laptops if possible in meetings</p> <p>3.1b reduce the printing of publications and publish on the web whenever possible</p> <p>3.1c re use paper for notes, phone messages</p> <p>3.1d recycle used paper and separate and recycle other materials such as plastic, glass, tins and compost</p>	<p>Establish current use levels and aim to reduce purchase of printer paper by 25% by 2011 Reduce print runs by 20% by 2011</p> <p>Keep office waste to max 1 bin bag per week</p>	<p>ALL</p> <p>ALL</p>	Ongoing	
3.2 reduce our use of water	<p>3.2a at existing office base install hippos and turn off dripping taps!</p> <p>3.2b at new office stipulate low flush WCs and rainwater harvesting, plus</p>	<p>Reduce water wastage</p> <p>New office base to demonstrate good</p>	<p>ALL</p> <p>AONB officer in lease</p>		½ litre bottles added to toilet cisterns

	provision of drinking water in office 3.2c at events and meetings reduce use of bottled water (offer jugs) and encourage our suppliers to follow our policy	practice Bottled water usage reduced	negotiations ALL		
4 Purchase fairly and locally					
4.1 purchase eco-friendly cleaning products	4.1a purchase eco friendly cleaning products and encourage businesses and partners to do so	No abrasive or polluting products to be purchased by the office	ALL	Ongoing	Products purchased
4.2 purchase fair trade and local products	4.2a provide fair-trade tea and coffee at the office and at events 4.2b stipulate local produce at AONB events, and promote suppliers to guests Within the AONB: 4.2c continue to promote local produce and producers to businesses and visitors 4.2d encourage our suppliers to buy local and fair trade 4.2e commission local products, suppliers and contractors in all our work, within LCC guidelines 4.2f encourage LCC to favour local suppliers	Office to be able to continue to demonstrate good practice in purchasing Web based Local Produce Directory to be updated and promoted regularly Local goods and service providers supported	ALL HB ALL	Ongoing	Products purchased Directory of local producers updated regularly
4.3 purchase recycled and FSC paper products	4.3a stipulate the purchase of, and promote the use of, recycled or FSC paper and vegetable based inks in all printing contracts	All publications to state use of recycled or FSC paper and vegetable based inks	SM ALL		

	4.3b purchase recycled paper products for office use (within LCC procurement) 4.3c purchase other recycled goods where possible – eg stationery, bin bags	Recycled goods purchased wherever possible in preference to non recycled			
5 Care for the AONB					
5.1 conserve and enhance the natural beauty of the Forest of Bowland	See our Management Plan!				
5.2 promote this environmental policy and encourage our partners, suppliers and visitors to adopt it	5.2a encourage the JAC to adopt this policy 5.2b encourage partners to develop and adopt similar policies where they do not already do so 5.2c promote this policy at our office base, on our website and in appropriate publications 5.2d enter our new office base into GTBS 5.2e continue to promote GTBS to businesses and the Visitor Code to tourists to encourage others to reduce their impact on the AONB	Take to JAC in 2009 Raise awareness of policy Achieve award by 2011 Aim for 50 GTBS awards within the AONB by 2011, widespread awareness of visitor code	CH HB HB, MP HB, MP	Dec 2009 Dec 2011	Plan adopted by JAC Many businesses working with the AONB have produced their own environmental policies. GTBS award achieved for office in 2009 57 businesses supported