



1.2 encourage the installation of renewable and low carbon energy sources	At the new base: 1.2a stipulate renewable or carbon neutral systems to be installed Within the AONB: 1.2b support the installation of micro renewable energy through SDF and other projects	The new office base to generate as much of its own heat and light as possible 75% of community and village halls, and 25% of businesses to generate renewable energy by 2015	AONB Officer, within lease negotiations  ALL to encourage and seek funds and commitment
<b>2 Travel wisely</b>			
2.1 reduce the AONB Unit's car use	2.1a In order of priority: Walk or cycle Use public transport Car share  2.1b aim to reduce business mileage when planning meetings or site visits 2.1c work from home where possible 2.1d investigate video and conferencing	Reduce business mileage by 20% by 2012  Attempt to ensure office move does not increase overall travel miles  Produce recommendations	ALL  ALL  SM
2.2 encourage partners and visitors to reduce the impact of car use on the AONB	2.2a arrange AONB events and walks with access to, and to coincide with timed, public transport wherever possible 2.2b encourage businesses to promote 'car free days out' to visitors by promoting local walks and cycling opportunities, providing bus and train timetables, suggested itineraries etc 2.2c encourage partners and visitors to use public transport via promotion and information links on our website and in all publications (and those of partners) and via familiarisation trips	30% of AONB events and 20% of walks and activities to be serviced by public transport by 2012  Familiarisation visits and information provided by 2011  Reduce tourist traffic	ALL  HB/CH  ALL

<b>3 Save our resources</b>			
3.1 Reduce, re use and recycle paper and other materials within the office	3.1a only print documents where necessary, printing double sided and multi page if possible; share large printed documents between users; use laptops if possible in meetings 3.1b reduce the printing of publications and publish on the web whenever possible 3.1c re use paper for notes, phone messages 3.1d recycle used paper and separate and recycle other materials such as plastic, glass, tins and compost	Establish current use levels and aim to reduce purchase of printer paper by 25% by 2011 Reduce print runs by 20% by 2011  Keep office waste to max 1 bin bag per week	ALL   ALL
3.2 reduce our use of water	3.2a at existing office base install hippos and turn off dripping taps! 3.2b at new office stipulate low flush WCs and rainwater harvesting, plus provision of drinking water in office 3.2c at events and meetings reduce use of bottled water (offer jugs) and encourage our suppliers to follow our policy	Reduce water wastage  New office base to demonstrate good practice  Bottled water usage reduced	ALL  AONB officer in lease negotiations  ALL
<b>4 Purchase fairly and locally</b>			
4.1 purchase eco-friendly cleaning products	4.1a purchase eco friendly cleaning products and encourage businesses and partners to do so	No abrasive or polluting products to be purchased by the office	ALL
4.2 purchase fair trade and local products	4.2a provide fair-trade tea and coffee at the office and at events 4.2b stipulate local produce at AONB events, and promote suppliers to guests Within the AONB: 4.2c continue to promote local produce and producers to businesses and visitors	Office to be able to continue to demonstrate good practice in purchasing  Web based Local Produce Directory to be updated and promoted regularly	ALL  HB

	<p>4.2d encourage our suppliers to buy local and fair trade</p> <p>4.2e commission local products, suppliers and contractors in all our work, within LCC guidelines</p> <p>4.2f encourage LCC to favour local suppliers</p>	Local goods and service providers supported	ALL
4.3 purchase recycled and FSC paper products	<p>4.3a stipulate the purchase of, and promote the use of, FSC paper and vegetable based inks in all printing contracts</p> <p>4.3b purchase recycled paper products for office use (within LCC procurement)</p> <p>4.3c purchase other recycled goods where possible – eg stationery, bin bags</p>	<p>All publications to state use of FSC paper and vegetable based inks</p> <p>Recycled goods purchased wherever possible in preference to non recycled</p>	<p>SM</p> <p>ALL</p>
<b>5 Care for the AONB</b>			
5.1 conserve and enhance the natural beauty of the Forest of Bowland	See our Management Plan!		
5.2 promote this environmental policy and encourage our partners, suppliers and visitors to adopt it	<p>5.2a encourage the JAC to adopt this policy</p> <p>5.2b encourage partners to develop and adopt similar policies where they do not already do so</p> <p>5.2c promote this policy at our office base, on our website and in appropriate publications</p> <p>5.2d enter our new office base into GTBS</p> <p>5.2e continue to promote GTBS to businesses and the Visitor Code to tourists to encourage others to reduce their impact on the AONB</p>	<p>Take to JAC in 2009</p> <p>Raise awareness of policy</p> <p>Achieve award by 2011</p> <p>Aim for 50 GTBS awards within the AONB by 2011, widespread awareness of visitor code</p>	<p>CH</p> <p>HB, SM</p> <p>HB, MP</p> <p>HB, MP</p>